

**McHENRY COUNTY LAW & GOVERNMENT/LIQUOR COMMITTEE**  
**667 WARE ROAD**  
**WOODSTOCK, IL 60098**  
**815-334-4214**

**CLASS “S” LIQUOR LICENSE CHECKLIST**

**CLASS “S”**: License shall authorize the retail sale on premises of alcoholic liquor for consumption on the premises for a 24-hour period. A Class “S” license shall only be issued to an organization or corporation which holds a current and valid liquor license from the State of Illinois, and either the County of McHenry or a municipality located within the corporate boundaries of McHenry County. The aforementioned municipal license must grant the licensee substantially similar authorization to sell or serve alcoholic liquor as either of the McHenry County Class “A”, “B” or “C” licenses.

A Class “S” license shall be issued for the sole purpose of obtaining local liquor authority approval from McHenry County pursuant to an application for a State of Illinois Special Use Permit Liquor License. Failure to obtain a State of Illinois Special Use Permit within 60 days of being issued a Class “S” license shall render the Class “S” license void. A Class “S” license must be issued for each 24-hour period of an event.

Separate Class “S” licenses may be issued for consecutive 24-hour periods of the same event.

No more than ten (10) Class “S” licenses shall be issued to any organization or corporation in any one license year, such year beginning May 1 and ending April 30.

In addition, prior to the issuance of a Class “S” license, the applicant shall submit the following items to the McHenry County Law & Government/Liquor Control Committee:

1. completed Class “S” license application providing information relating to the applicant, as well as detailing the event;
2. copy of the applicant’s current local and State of Illinois liquor licenses;
3. Temporary Use Permit, or other zoning authorization, from the McHenry County Planning and Development Department for the event (**exempt are events held at the McHenry County Fairgrounds**);
4. list of individuals who will be selling or serving alcohol at the event;
5. description of the location of the premises where the event will occur; and
6. check in the amount of \$150.00 made payable to the “McHenry County Treasurer”

The McHenry County Law & Government/Liquor Committee may impose additional requirements as may be appropriate after reviewing the above information. A Class “S” license is subject to the time restrictions set forth in Paragraph A of Section 24 of this Ordinance. A separate Class “S” license, including the \$150.00 fee, shall be required for each 24-hour period.